



Grundy Livingston Kankakee Workforce Board
Youth Council
Workforce Board Office
March 11, 2008 3:00 p.m.

Agenda

Committee Purpose

This Committee is responsible for recommending policy direction to regarding the design, development, and implementation of programs that benefit all youth within the three-county workforce development system. The Committee is responsible for oversight of youth programs to ensure that activities are conducted in compliance with Board and federal policy.

The Committee oversees and monitors the on-going youth programs in each county and evaluates proposals for new programs submitted to the Board during the competitive procurement process. The Committee provides policy recommendations regarding youth program funding and performance measures.

- I. Call to Order
- II. Public Comment
- III. **ACTION: Approval of the Minutes of January 8, 2008** (*Attachment A*)
- IV. **ACTION: Approve Youth RFP Evaluation Team Recommendations** (*Attachment B*)
Youth funding spreadsheet (*Attachment C*)
- V. **Information: Drug Testing**
- VI. Other Business
- VII. Adjournment



Grundy Livingston Kankakee Workforce Board
Youth Council
Workforce Board Office
January 8, 2008 3:00 p.m.

Minutes

Present:

Jennifer Hammond
Mary Jo Martyn
Nichole Anderson
David Hinderliter

Phone-In Participants:

Jennifer Vieley
Elizabeth Protich
Carol Flessner
Lana Brown

Staff:

Elisabeth Dunbar
Anne McNeely
Ladonna Russell

Absent:

Bernie Anderson	Angie Ahng	Lori Gadbois
Tom Cunnington	Linda Brummel	Harry Bond
Laura Shaw	Margaret Cooper	Kurt Beier

- I. Call to Order – Elisabeth Dunbar called the meeting to order at 3:06 p.m.
- II. Public Comment – None
- III. **ACTION:** Approval of the Minutes of November 13, 2007. **MOVED: Mary Jo Martyn, SECONDED: Jennifer Vieley. MOTION CARRIED.**
- IV. **Youth RFP:** Evaluation Team Selection – **The Evaluation team will consist of Bernie Anderson (Livingston Co.), Nicole McCarty (Finance Dept.), Ladonna Russell (Board staff), Becky Hinrichs (Kankakee Co.), Deborah Bond (Community Volunteer) and Mitch Conwell (Grundy Co.).**
- V. **Discussion:** Youth Incentive report – Nicole and Barb prepared a spreadsheet of what is currently being awarded in the form of incentives and how much to date has been spent in youth incentives.
- VI. **Discussion:** Youth Drug-free policy. There was discussion as to whose policy would cover drug testing the youth, the employers or the providers.
- VII. Other Business – None
- VIII. Adjournment – The meeting was adjourned at 3:41 p.m. by consensus vote.

Youth Council Funding Recommendation

The Youth Council of the Grundy Livingston Kankakee Workforce Board released a Request for Proposals (RFP) on December 19, 2007. Proposals were due by February 15, 2008. The Workforce Board received ten (10) proposals totaling \$1,492,625 in response to the RFP. The proposals were reviewed by a team of six (6). The team estimated PY 08 contract funding levels at \$450,000 based on the average over the last 3 years.

ACTION: The Youth Council Evaluation Team recommends funding the following entities at the levels indicated.

	<u>Recommendation</u>	<u>Request</u>
1. Joliet Junior College	\$140,000	\$150,000
The Young Professionals Network program is designed to provide assistance in employment and academic success through skill-building activities, connections to the workplace and ongoing workplace mentoring and case management. The program must serve 42 youth.		
2. Options Center for Independent Living	\$57,600	\$71,806
The Mentoring Program for Youth with Disabilities will serve at least 18 youth with disabilities ages 14-21. The program offers job shadowing, peer mentoring, adult mentoring, leadership development opportunities, and support services.		
3. Kankakee Community College Youth Program Services	\$170,000	\$206,360
Youth Program Services is a comprehensive case management program designed to meet the individualized needs of youth participants. The program must serve 54 youth, with at least 12 youth from Pembroke Township.		
4. Bradley Bourbonnais Community High School	\$19,360	\$19,360
The Student Connect program is a summer work experience at the community high school to orient new students to the high school campus. In addition, the program will provide adult mentors during the school year in order to prevent a youth for dropping out. The program will serve at least 20 youth.		
5. Kankakee Community College Livingston Youth Program Services	\$37,500	\$66,150
Youth Program Services for Livingston County is a comprehensive case management program designed to meet the individualized needs of youth participants. The program is to serve at least 15 youth.		
6. Futures Unlimited	\$26,000	\$36,320
The Youth Employment Services Program (YES) is a designed to serve youth with disabilities in Livingston County. The program will offer paid work experiences, life skills instruction, career exploration, job coaching and other services as needed by the participant. The program is to serve 8 youth.		
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	\$450,460	\$549,996

Proposals Not Funded:

1. First Institute	\$94,405
2. Garden of Prayer Youth Center	\$537,730
3. Educational Service Network	\$90,274
4. Pembroke Township	\$220,220
	\$942,629

	Original - Awarded PY04	Revised - Awarded PY04	Awarded PY05	Original - Awarded PY06	Revised - Awarded PY06	Original - Awarded PY07	Revised - Awarded PY07	Awarded PY08
GAVC	135,505.00	161,810.00	-	-	-	-	-	-
BBCHS	10,000.00	10,000.00	11,446.00	-	-	-	-	19,360.00
KCC-YPS	142,500.00	154,500.00	150,000.00	173,371.00	176,847.00	165,000.00	176,000.00	170,000.00
Pembroke Township	12,082.34	12,082.34	-	-	-	-	-	-
Futures Unlimited	76,000.00	76,000.00	50,000.00	-	-	-	-	26,000.00
YMCA	-	12,909.25	-	-	-	-	-	-
Options	-	26,795.00	68,363.00	53,920.00	77,770.00	60,000.00	74,000.00	57,600.00
Liv. Co Comm. on Children & Youth	-	22,000.00	50,000.00	-	-	-	-	-
Aunt Martha's	-	-	52,000.00	-	-	-	-	-
Education Service Network	-	-	108,800.00	-	-	-	-	-
KCC-Liv Co Youth Program	-	-	-	61,912.00	63,153.00	50,000.00	63,000.00	37,500.00
JJC-Youth Program	-	-	-	122,543.00	172,960.00	120,000.00	145,000.00	140,000.00
First Institute	-	-	-	80,000.00	80,000.00	80,000.00	80,000.00	-
Total Youth Sub-contracts	376,087.34	476,096.59	490,609.00	491,746.00	570,730.00	475,000.00	538,000.00	450,460.00
Grundy County Title 1	10,501.00	11,846.00	31,367.00	12,920.00	27,920.00	25,000.00	32,500.00	
Livingston County Title 1	9,400.00	10,903.33	13,919.00	9,229.00	9,229.00	5,000.00	12,000.00	
Kankakee County Title 1	31,000.00	33,816.47	57,674.00	39,376.00	54,026.00	45,151.00	58,654.00	
Total Youth Title 1 Contracts	50,901.00	56,565.80	102,960.00	61,525.00	91,175.00	75,151.00	103,154.00	-
Total Youth Contracts	426,988.34	532,662.39	593,569.00	553,271.00	661,905.00	550,151.00	641,154.00	450,460.00
	<i>The Title 1 #'s represent contracts for Dec - Jun</i>							